



## Booking Request Form

Please fill in block capitals where applicable

OFFICE USE ONLY

Booking taken by

Invoice No.

### Your Personal Details

Name

Email

Home Address

Postcode

Telephone

Mobile

### Emergency Contact Details

Name

Email

Telephone

Mobile

### Tour Information

Tour Code

Departure Date

Tour Name

Star Category of Hotels

Meal Plan

### Passenger Information

Title (Mr/Mrs)	Full Name (As per passport)	D.O.B	Room Type (Twin/Single)	Meal (Veg/Non/Jain)	ID Proof (Passport/PAN)	Expiry (If Passport)	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

\* Passport is required for international tours. Please read our terms & conditions before completing.

### Declaration of Payment Details

Mode of Payment

Amount

₹

Payment Date

Reference No.

☐ I have read and accepted the Terms & Conditions and General Information

Signature

Name (Print)

Date

## Terms and Conditions

### 1. Booking

Your contract is with *The Europe Trips* ("the Company"). The contract becomes effective once the Company confirms the tour of your choice and receives your duly completed booking form along with the required booking deposit. Travellers must provide all requested information accurately and completely as specified in the booking form.

### 2. Deposit

Upon finalization of the tour, a non-refundable booking deposit of **20% of the total tour cost per person** must be paid to the Company.

### 3. Payment

All payments must be made to *The Europe Trips* via credit card or electronic bank transfer. A surcharge of **3%** will apply to all credit card payments and will be added to your invoice. For all confirmed bookings, the full tour cost must be paid **no later than 10 working days prior to the tour departure date**.

### 4. Tour Cancellation

If you or any member of your group wishes to cancel the tour, written notification must be provided to the Company. The effective date of cancellation shall be the date on which the Company receives the written notice. The individual who signed the booking form must also sign or endorse the cancellation letter.

Cancellation charges apply as follows:

Days Before Departure	Cancellation Charges
More than 28 days	10% of the tour cost
27–14 days	50% of the tour cost
13–7 days	75% of the tour cost
6 days or less	100% of the tour cost

Please note that the above policy may vary based on the cancellation rules of third-party suppliers. The final applicable cancellation policy will be communicated at the time of final booking.

**Important:** The above cancellation rules do not apply to train or flight tickets; airline and railway policies will prevail.

### 5. Changes to Your Booking

If you wish to make changes to your confirmed booking—such as altering departure dates or accommodation—the Company will make every effort to accommodate the request.

However, changes may not always be possible and may incur charges imposed by suppliers.

### 6. Liability

The Company accepts responsibility for the arrangements for your tour that are within its direct control and for the negligence of its employees and authorized agents. However, the Company shall not be liable for:

- Any death, personal injury, sickness, accident, loss, delay, discomfort, increased expenses, consequential loss, damage, or theft, howsoever caused.

- Acts, omissions, or defaults of independent contractors or third parties providing accommodation, transport, or other services.
- Circumstances beyond its control, including but not limited to natural disasters, industrial disputes, war, riots, civil unrest, terrorist activity, technical transport issues, adverse weather, or closure of airports or seaports.
- Situations where:
  - a) there is no fault on the part of the Company,
  - b) the failure is attributable to the customer,
  - c) a third party not connected with the tour is responsible and the situation is unforeseeable or unavoidable,
  - d) the failure results from extraordinary or unforeseeable circumstances, or
  - e) force majeure conditions apply.

The Company does not own or control hotels, transport, or other service providers. While the Company strives to ensure quality services, its liability in any case shall not exceed the total amount paid by the customer for the package.

## 7. Complaints

The Company strives to provide a seamless travel experience. If you encounter any issue, you must report it immediately to the Company's Travel Manager so that corrective action can be taken. Any disputes shall fall under the exclusive jurisdiction of the courts of **New Delhi, India**, and will be governed by applicable Indian law.

## 8. Domestic Airline Baggage Allowance

Most domestic airlines in India allow **15 kg of check-in luggage** and **7 kg of hand luggage** per passenger. Excess baggage charges must be paid directly to the airline. Baggage allowances are subject to change at the discretion of the airline.

## 9. Passports & Visas

Travellers must hold a passport valid for at least **six months** beyond the date of travel. Visa requirements vary by country. Passport issuance and visa processing are **not included** in the tour cost.

## 10. Health

Overseas travel may involve extensive walking, standing, or physical exertion. By participating, the Traveller confirms that he/she is medically fit to undertake such activities and does not suffer from any condition that may hinder participation.

The Company reserves the right to request a medical fitness certificate or proof of required vaccinations or immunizations.

Travellers are required to purchase their own overseas medical and travel insurance. The Company shall not be liable for any theft, injury, loss of life, or damage to personal property.

In case of medical emergencies, the Company will make reasonable efforts to assist the Traveller, including facilitating their return home when possible. No refunds will be provided for unused portions of the tour due to medical issues.

### **11. Early Check-In / Late Check-Out**

Standard hotel check-in and check-out times (typically 1400 hrs to 1300 hrs IST) apply unless otherwise specified. Costs for early check-in or late check-out are not included in the tour price. The Company may request these services on your behalf but cannot guarantee availability.

### **12. Extra Use of Vehicles**

Vehicle usage is limited to the services specified in the itinerary. Additional use of vehicles— such as for personal errands or activities beyond scheduled transfers and sightseeing—is not included in the tour cost.

### **13. Right to Amend Itinerary**

Once the tour has commenced, the itinerary will be followed as planned. However, in situations beyond the Company's control, it reserves the right to amend or modify any part of the itinerary in the interest of safety and well-being of the travellers.

### **14. Surcharges**

Prices are subject to change due to fluctuations in fuel costs, airfare, government taxes, or other unforeseen charges. The Company will absorb increases up to 2%; any additional amount will be passed on to the customer.

### **15. General Terms & Conditions**

The Europe Trips reserves the right to modify, alter, or withdraw these Terms and Conditions or replace the offer, in whole or in part, at any time without prior notice.

The Company shall not be liable for any loss or damage resulting from force majeure events.

In cases of misuse or abuse of the offer by the customer or travel agent, the Company reserves the right to deny the offer or cancel the booking.

The Company shall not be liable for any indirect, punitive, special, incidental, or consequential damages.

These Terms and Conditions form an integral part of the overall User Agreement.